MEETING MINUTES

1. Call to Order and Verification of Quorum
   a. President Richard Smith called the meeting to order at 4:09 p.m. after a count noted that a quorum of both Executive and Corporate members were present.

2. Election of Association Officers and Directors for 2016-2017
   a. Immediate Past President Peterson invited each candidate to address the group, after which Peterson facilitated the election of association Officers and Directors for 2016-2017 by paper ballot.

3. President’s Report
   a. President Smith Reported:
      i. The Board of Directors approved a membership dues increase of $10 per person and will be seeking approval by the general membership on Wednesday.
      ii. The Technology Committee is looking for volunteers. President Smith suggested anyone who was interested to reach out to the new Technology Committee Chair Eric Peterson.

4. Announcement of Election Results
   a. Jonathan Hudson was elected as Second Vice President of the chapter. Rod Propst was elected to the Board of Directors for the first time as a Southern California Director. Kim Becker was re-elected as a Northern California Director. Chad Makovsky was re-elected as the Arizona Director. Arpit Malaviya was re-elected as a Corporate Director.

   President Smith recessed the meeting until 8:00 a.m., Wednesday, July 27.

5. Call to Order and Re-verification of Quorum
   a. President Mascaro called the meeting to order at 8:29 a.m. after a count noted that a quorum was present.

6. Accept Minutes from the General Membership Meeting held on February 3, 2016 at the Monterey Plaza Hotel in Monterey, CA
   a. ACTION: Malta made a motion to approve the February 3, 2016 meeting General Membership minutes. Maples seconded the motion, which passed unanimously.

7. Executive Director’s Report
   a. Membership Report
      i. Executive Director Herring reported that SWAAAE memberships expired on July 1; however due to the fiscal year end, non-renewing members are not marked lapsed until September 1. Herring referenced the Membership Report by Class included in the handout packet. A current total of 573 members was reported, with eight Airport Group memberships consisting of 175 individual memberships and 24 Corporate Group membership consisting of 54 individual memberships.
   a. President Mascaro referenced the quarter four balance sheet and profit and loss statements, along with the fidelity report, included in the handout packet.

9. FY 2016/2017 Budget
   a. President Mascaro reported Policy Decision 16-4 requires the Board to maintain a reserve fund balance of not less than $100,000 for any fiscal year. The Financial Committee revised the 2016/2017 budget draft with the following edits to ensure it complied:
      i. Increased summer conference income to meet actuals
      ii. Decreased printing costs
      iii. Decreased Board meeting expenses
      iv. Removed budget for new membership and Board pins
      v. Increased credit card service fees
   b. ACTION: Gladys Wiggins made a motion to approve the 2016-2017 budget as presented. Immediate Past President Smith seconded the motion, which passed unanimously.

10. Membership Dues Increase
    a. Immediate Past President Smith reported the Board of Directors approved a membership dues increase of $10 per person in order to cover the increase in conference expenses and administration expenses. The dues increase would be effective July 1, 2017. ACTION: Malta made a motion to approve the dues increase as presented. Immediate Past President Smith seconded the motion, which passed unanimously.

11. Announcement of 2016/2017 Committee Chairs
    a. AAAE Diversity Task Force - Bryant L. Francis
    b. AAAE Academic Relations Chair – Welton Trang
    c. Accreditation – Jennifer Maples
    d. Airport Management Short Course – Andy Swanson
    e. Awards – Mike Dikun
    f. By-Laws – Jonathan Hudson
    g. Credentials – Chad Makovsky
    h. Ethics – Jon Stout
    i. Finance – Jon Stout
    j. Historical – Kerry Ahearn
    k. Legislative – Kim Becker
    l. Membership – Jennifer Maples
    m. Nominating – Richard Smith
    n. Policy and Procedures – Jonathan Hudson
    o. Resolutions and Recognition – Gladys Wiggins
    p. Scholarship – Veroneka Reade
    q. Summer Conference (2017) – Barry Rondinella
    r. Technology – Eric Peterson
    s. Time and Place – Jon Stout

12. Member Comments
    a. It was reported that the membership committee is looking to offering free SWAAAE memberships to AAAE members who join from our region.

13. Adjourn
    a. A motion was made to adjourn the meeting at 8:44 a.m. Immediate Past President Smith seconded the motion, which passed unanimously.