

**SOUTHWEST CHAPTER AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES**  
**General Membership Meeting**  
**Salons 3-5, Newport Beach Marriott**  
**Newport Beach, California**  
**Tuesday, July 25, 2017 | 12:00 – 2:00 p.m.**

**MEETING MINUTES**

**1. Call to Order and Verification of Quorum**

- a. President Mascaro called the meeting to order at 12:48 p.m. after a count noted that a quorum of both Executive and Corporate members were present. President Mascaro thanked Tier 1 and 2 conference sponsors.

**2. Election of 2017-18 Officers and Directors**

- a. Immediate Past President Smith invited each candidate up to address the audience, after which Smith facilitated the election of association Officers and Directors for 2017-18. Results are to be announced at the President's Banquet.

**3. Accept Minutes from the General Membership Meeting held on January 31, 2017 at the Monterey Plaza Hotel in Monterey, CA**

- a. **ACTION:** McNamee made a motion to approve the meeting minutes as presented. Bewley seconded the motion, which passed unanimously.

**4. President's Report**

- a. President Mascaro recognized AAAE dignitaries in attendance and reported:
  - i. AAAE has an internship program available. SWAAAE will match up to \$5,000 for member airports to participate in the program.
  - ii. The Board of Directors was very active over the past years and involved in many State bills.

**5. Executive Director's Report**

- a. Membership Report
  - i. Executive Director Herring referenced the report included in the handout packet and reported a current total of 593 members. She reported the increase in Executive members and decrease in Associate members was due to the membership audit that was completed in the spring of 2017.

**6. FY 2016-17 Financial Report**

- a. First Vice President Stout referenced the reports included in the handout packet and noted the duplicate charge for website services which will be refunded. He noted both the winter and summer conferences returned more income to the Chapter than budgeted and overall, the Chapter's net income for the year was -\$8,927 compared to the budgeted net income of -\$31,966.
- b. Fidelity Report
  - i. First Vice President Stout referenced the report included in the handout packet and reported since the opening of the Fidelity account, the investment has yielded an 8.2% return over the 27 months invested. This quarter the account experienced gains of \$1,157.36 for the period of April (\$778.36), May (\$705.10) and June (\$73.90) a quarterly increase of 1.45%. It was recommended to stay with the existing investment strategy.

## 7. 2017-18 Budget

- a. First Vice President Stout referenced the draft budget included in the handout packet and noted the increases to specific line items which included technology, conferences and Board approved programs. **ACTION:** Husband made a motion to approve the budget as presented. Peterson seconded the motion, which passed unanimously.

## 8. By-law Amendment

- a. Article III, Section 2, e.
  - i. Second Vice President Hudson referenced the report included in the handout packet and presented the recommended amendments for clarification regarding Executive Emeritus membership qualifications. **ACTION:** Honaker made a motion to approve the by-law amendments as presented. Bewley seconded the motion, which passed unanimously.

## 9. Committee Reports

- a. 2017 Summer Conference Update
  - i. Conference Committee Chair Rondinella thanked his staff at John Wayne Airport and the conference committee for their hard work planning the 71st Annual Summer Conference and recapped the remaining schedule of events
- b. AAEE Academic Relations Committee
  - i. Committee Chair Trang referenced the report included in the handout packet and reported in 2016-17 SWAAEE awarded both grants and scholarships to California State University of Los Angeles (CSULA).
- c. AAEE Accreditation Update/Final Interview Workshops
  - i. BOE Representative Maples referenced the report included in the handout packet and reported a current total of 471 active A.A.E.s nationwide. Maples congratulated Mike Smejkal from Tucson Airport Authority who became accredited during the conference.
- d. AAEE Update
  - i. AAEE Second Vice Chair McNamee referenced the report included in the handout packet, thanked the AAEE Directors and staff, and discussed a recent reauthorization bill and a recently passed funding bill for a PFC increase.
- e. Legislative
  - i. Legislative Committee Chair Bannon thanked the committee members who submitted reports for CA, NV and AZ and referenced the report included in the handout packet.
- f. Technology
  - i. Technology Committee Chair Peterson recognized and thanked Joe Husband and Wes Davis for their support with the AV equipment during the conference. Peterson reported there were up to 18 people at once live streaming the conference sessions.
- g. Time and Place
  - i. First Vice President Stout reported:
    1. The Fall Board of Directors meeting will take place on Friday, Oct. 20 at the DoubleTree by Hilton Sonoma.
    2. The 2018 Winter Conference will take place January 28 – 31 at the Monterey Plaza Hotel.
    3. The 2018 Spring Board of Directors meeting will take place in Sacramento, CA. The date is to be determined.

4. The 2018 Summer Conference will take place July 22 – 25 at the Hyatt Regency Sacramento.

**10. Member Comments**

- a. Helmick discussed the campaigning in Arizona for a potential government shut up if the wall is not built.

**11. Director Comments**

- a. Second Vice President Hudson thanked President Mascaro for his leadership and dedication.

**12. Adjourn**

- a. **ACTION:** Husband made a motion to adjourn the meeting at 1:45 p.m. Helmick seconded the motion, which passed unanimously.